

**COLONIAL REGIONAL LOCAL HUMAN RIGHTS COMMITTEE**  
**Meeting Minutes**

**April 17, 2014**

**Members Present:** Dr. Charles Ponquinette, Carol Brown, Veronica Reid, Denese Gillis  
Committee Members, Cheryl Westray, Committee Member

**Members Absent:** None

**Others Present:** Timothy Jones, Human Rights Advocate

**Potential Affiliate:** None

Affiliates Present: Independent Perspectives, Martha's Place, Therapeutic Interventions, Inc., Thoroughgood House, LEVOC Family Services, Virginia Supportive Housing, Community Behavior Support, Hope Seekers, VABODE, Youth & Family Counseling

**Affiliates Absent:**

**1. Call To Order**

The Colonial Regional Local Human Rights Committee was called to order at 5:30 p.m. April 17<sup>th</sup> 2014, by Dr. Charles Ponquinette; for the purpose of hearing business pertaining to the agenda, transactions, or other matters that may be presented to the committee.

**2. Review and Approval of Agenda**

April 17<sup>th</sup> 2014 Agenda was reviewed.

**Action:** Ms. Gillis made a motion to approve the agenda as amended.

**Second:** Ms. Westray

**Vote:** Unanimous

**3. Review and Approval of Minutes**

January 16<sup>th</sup> 2014 Minutes were reviewed.

**Action:** Ms. Gillis made a motion to approve the agenda as presented.

**Second:** Ms. Westray

**Vote:** Unanimous

#### **4. Announcements**

None

#### **5. Public Comment**

None

**6. Human Rights Advocate Comments** – Timothy Jones reminded providers that they need to be using the new quarterly and annual reporting form and that they need to attached their CHRIS abuse and complaint reports even if the program had no allegations for that quarter. -Mr. Jones also reminded affiliates that this was the last meeting for Dr. Ponquinette and Ms. Westray's last meeting as their terms will be ending on June 30, 2014.

#### **7. Old Business**

None

#### **8. New Business**

- a. Phoenix Counseling Group formally requests affiliation and approval of policies and procedures.

**Action:** Ms. Gillis made a motion to approve Phoenix Counseling Group for affiliation and to have policy revisions submitted to Mr. Jones.

**Second:** Ms. Westray

**Vote:** Unanimous

#### **9. Affiliate Reports**

**\*All providers noted below went over their 1<sup>st</sup> quarter reports during the meeting:**

- A. Community Behavior Support – Reports no incidents/ no complaint
- B. Independent Perspectives – Reports no incidents/ 1 complaints
- C. LEVOC – Reports no incidents/ 1 complaints
- D. Martha's Place – Reports no incidents/ no complaint
- E. Therapeutic Interventions, Inc. – Reports no incidents/complaints
- F. Thoroughgood House – Reports no incidents/ 9 complaints
- G. VABODE - Reports no incidents/complaints
- H. Virginia Supportive Housing – Reports no incidents/complaints
- I. Youth and Family Counseling – Reports no incidents/complaints
- J. Hope Seekers – Reports no incidents/complaints

**9. Next meetings scheduled for: 7/17/2014**

**10. Closed Session** – The committee voted to go into closed session per VA Code 2.2-3711(A), for the purposes of hearing information pertaining to the complaints/allegations against Independent Perspectives, LEVOC, Thoroughgood House.

The Committee voted to come out of closed session and each committee member certified that the only information discussed was the complaints/allegation against Independent Perspectives, LEVOC, Thoroughgood House. The committee made the following recommendations:

The committee made no recommendations.

**11. Adjournment:** The LHRC meeting was adjourned at 7:30 p.m.

**Action:** Motion made by Ms. Reid to adjourn the meeting

**Second:** Ms. Brown

**Vote: Unanimous**